



Guidance on Lone working.

The following list has been prepared to inform those working in the church or church hall, alone.

You **MUST** inform a member of your family or some other responsible person such as a church deacon, of the date and time you intend visiting the church.

While there you must take all reasonable steps to avoid injury such as trips, or slips and before attending make yourself aware, given that you are presumably intent on doing work of some nature, of any relevant risk assessments which are related to that job.

Under the Health & Safety at Work Act, ALL persons attending the church whether alone or in company are under a LEGAL obligation to report anything they become aware of that they might consider to be a hazard which has not already been dealt with under the Act and even if it has been, as that particular hazard's risk assessment may need updating.

Under NO circumstances are ladders to be used unless working with two or more people ON THE SAME JOB. It is not good enough to know "Oh, it's alright, Bert is in the hall". Bert **MUST** either be the on the ladder or footing the ladder i.e., one person must foot it.

